

Meeting Minutes from May 26, 2021

ATTENDEES

Chairman Terry Nelson, Ms. Shawna Wheeler, Mr. Keith Goodspeed, Commissioner Greg Miles, Dr. John Mathis, Commissioner Randy Asay, Dr. Richard Jolley.

Director Kirk Bengé (health officer), KayCee Asay (Director of Nursing), Jake Isaacson (Health Promotion Director), Raima Colledge (Administrative Assistant), Scott Gessell (Business Manager), Derek Hopper from UBmedia

Absent

Ms. Jodi Tinker, Commissioner Brad Horrocks

AGENDA

The meeting was called to order by Chairman Terry Nelson at 1208

Public Comment

Public comment: Derek Hopper, General Manager for UBmedia, prefaced questions for Commissioner Horrocks who was not present - questions and concerns regarding rent for the health department. Sought clarification regarding 2020 rent being paid now at 77K. Asked for discussions and plans about not having to pay rent that was mentioned in the previous minutes.

Minute approval - March 24, 2021

Dr. Jolley made a motion to approve minutes from the BOH meeting March 24, 2021. Ms. Wheeler seconded. Motion passed unanimously

Budget amendment

Director Bengé gave a description for a resolution for amendment regarding the 2020 rent and explained the amendment needs to be done by resolution. Director Bengé read draft language for proposed resolution number 01-2021 regarding Uintah County 2020 rent. The budget increase would go into effect after this public meeting once approved by the Board of Health. In summary, the amounts would be as follows - administration - \$49,100; Environmental Health - \$800; Nursing - \$25,500 Health Promotion - \$1,600. Total of \$77,000. CFO Gessell clarified where the funds need to come from and that any changes in the future would be more specific. Board Member Asay suggested there needs to be a formal motion to adopt a resolution and it needs to be adopted and signed by board chair.

Board Member Jolley made a motion to open the 2021 budget with intent to pay Uintah County \$77K for 2020 rent and approve resolution 01-2021.

Ms. Wheeler expressed not agreeing with the resolution.

Commissioner Miles seconded the motion.

Roll call vote: - Ms. Wheeler votes no; Mr. Goodspeed votes yes; Dr. Mathis votes yes; Mr. Asay votes yes, Dr. Jolley votes yes; Resolution passed.

Scott Gessell clarified that the money for rent was never an issue. Commissioner Miles indicated that the three commissions would be getting together for MOUs to be signed.

Kirk Bengé was tasked with setting up a meeting with Jon Stearmer to talk about interlocal agreement moving forward.

Director Bengé looked into the ownership of the building after payments. According to the current lease agreement Uintah County will own the building after the last payment. Bengé looked into the legality and would like to clarify next steps.

On agenda for next meeting

Scott explained the finances of moving to Poloris with Uintah County operating funds. Funds left over in Uintah County. He is working with the county to get all the funds in one place. 770,000. Scott will let the board know if this is complete

Approval of Check Register in budget.

Scott Gessell provided the check register for months of March and April, including all checks written minus payroll data. Scott was asked to include the total for payroll. Chairman asked for Scott Gessell to simplify the financial report. Jolley had a question regarding the second and third entries. These were for a specific employee's payroll item, as direct deposit didn't go through correctly at the bank, and a check was issued.

Commissioner Miles made a motion to approve the check register as presented. Seconded by Asay.

Motion passed, unanimous.

Financial Report

Scott Gessell explained that the approval of the check registry and the financial report will be standing items in future board meetings now that TriCounty is financially independent from Uintah County. Scott indicated that he is still building reports in Pelorus, as of now, the new program doesn't have enough budget information to create detailed reports, it will get to that detail eventually, but for the time being the totals are the focus.

Scott reported on cashflow, indicating that we had approximately \$500,000 in the bank to meet current obligations, at that we are in a good position, and that we have additional money in our account still needing to be transferred from the county. Financial position is stable.

Gessell explained that Daggett and Duchesne counties are up to date on contributions. Uintah County elected to pay at the end of the year in full, not in quarterly allotments, which is consistent with years past.

Scott continued to report, and indicated that contracts and more funds coming, all the COVID-19 response efforts from last year have already been added to budget. Mathis suggested the board review at each meeting any new contracts in place since the last meeting, and that it be a standing item on the agenda.

Board member Jolley indicated that he doesn't think contracts should wait to be approved by the board, felt the board would like information but not approval. Indicated that contracts should not be held up by the board.

Assignment: Scott Gessell bring new contracts to board meetings

2020-2021 URS rates

Gessell encouraged dialog and discussion on URS rates. Every year URS may change rates regarding what is statutorily required to contribute to employee pensions, he will bring new rates to the board approximately every May to approve the rates. Rates from last year have not changed for FY 22. Recommended adopting the rates as they are currently. Current rates would be effective thru June 30 2022, beginning June 1.

Jolley made a motion to accept the URS non contributory rates as presented, Mathis seconded.

Motion passed unanimously.

AMENDED: to reflect that required from the state is 16.69 percent and voluntary for tier one is 6.35 percent and tier two 7.14 percent.

2020 Annual Report

Director Bengé and Liberty Best presented the draft 2020 Annual Report. Bengé indicated that under Utah Code, we are obligated to summarize our finances annually. Most health departments use the annual report as an opportunity to tell more about their department. Looking back at 2020. Included a final message about 2020. Information about 2020 mostly pandemic response.

PDF will be on the website, and will also have a printed copy. Bengé would like this to be a good resource to educate the public. Report annual revenues and expenses. Bengé welcomes feedback on the report.

Bengé would like to print enough physical copies to get to commissioners, key individuals, with a few extras. Chairman Nelson asked if the report should be made available to the hospitals and more people in the community.

Bengé indicated they would link the report to social media.

There was a discussion about the health department's history of printing a directory of all the hospitals and providers etc. Bengé said most of those things are at people's fingertips but worth evaluating if it would be valuable.

COVID-19 Updates

Included in the packet are the charts related to COVID-19 vaccine updates. KayCee Asay refers to the packet but since it was sent out last week, numbers have changed slightly. 2.5 million doses now given statewide, 1.46 million received at least 1 dose. 1.8 are fully vaccinated statewide. 27,000 doses given in TriCounty, with 15,000 at least one dose and 13,000 fully vaccinated by TriCounty. This number includes IHS numbers and pharmacy numbers, though there may be a delay in being able to report for IHS. KayCee provided updates on more current numbers. Bengé walked through the state numbers in comparison to local percent vaccinated for COVID by age group.

TriCounty is the lowest in the state for vaccination. Jolley asked about discussions mandating the COVID-19 vaccine for schools. Bengé said vaccination and testing for school aged children grants may be able to be used for promotion. Bengé would like to promote that kids vaccinated do not have to be tested and do not have to be isolated. Bengé gives his opinion that there is room for discussion but this is uncharted territory with EUA of a vaccine.

Strategic Planning/Retreat

Bengé said the UALBOH symposium is in person this year. Scheduled in September, in Richfield. Block of rooms reserved for board members to attend the symposium. Raima to give Goodspeed a copy of information for BOH symposium retreat. Goodspeed explained what changes there are this year. Director Bengé asked the board if they wanted to plan a retreat in conjunction with the UALBOH symposium in Richfield..

Discussion of position of the board for COVID-19 recap and the Strategic planning to happen before the retreat, possibly Wednesday before the retreat. Jolley suggested the retreat be done local shortly after the symposium.

Kirk Bengé Bengé will look at local venues, for strategic planning,

Commissioner Miles motioned to adjourn - 1448