

Board of Health Meeting

July 25, 2018 / 12:00 p.m.

ATTENDEES

Comm. Brad Horrocks, Comm. Ron Winterton, Comm. Randy Asay, Mr. Terry Nelson, Ms. Shanna Wheeler, Mr. Keith Goodspeed, Dr. Richard Jolley

Mr. Jordan Mathis, Mr. Scott Gessell, Mr. Jacob Isaacson, Mr. Nathan Hall, Jeramie Tubbs

EXCUSED

Ms. Stacy Wilson

AGENDA

The meeting was called to order at 12:00 p.m.. Mr. Terry Nelson lead the group in prayer and Dr. Richard Jolley lead the group in the pledge of allegiance.

May 2018 Minutes Approval

A motion was made by Ms. Shanna Wheeler to accept the minutes as presented. The motion was a seconded by Comm. Winterton. All in favor. Motion carried.

Public Comment

No public comment.

Program Report

Mr. Wes Smith, Care Coordinator presented on the Integrated Health Program for Children With Special Health Care Needs (CSHCN). There are currently 291 existing cases, ages 0-19 years. CSHCN will provide clients with a patient centered medical home. Schools will be aware of the services. TCHD is exploring options of holding clinics in Duchesne County as well as in Vernal. Wes has been working to achieve program visibility. The first clinic is slated for August 24th.

Financials

On Page 9 on the revenue side, CSHCN shows an exorbitant credit. This discrepancy is nothing to be concerned over. The contract is an advanced payment contract and will be reconciled. Mr. Gessell will adjust the formula for this contract.

Regarding county contributions, the budget is on track. Daggett pays their portion up front, in full. Duchesne pays their contribution quarterly and those are also on track. Uintah tends to lag behind as their contributions occur in December.

Revenues are ahead of expenses by approximately \$20,000. Mr. Gessell projects that TCHD will dip into the negative amounts a bit in the coming months, but once the payment is posted from Uintah County, the department will be sitting in an exceptional financial position.

Looking at Capital Contributions, the funding anticipated for Motorpool is \$50K and Capital Projects at \$105K. Any funds in excess of these amounts will be considered for Other Post Employment Benefits (OPEB) contributions which need to be subsidized occasionally. This OPEB fund has been slightly depleted over the past ten years since the last contribution. A payment to this fund will need to occur in the near future.

The Uintah County audit shows one minor finding which is easily amended and there are no follow-up items to consider. A couple of THCD's major programs were reviewed during the course of this audit. TCHD is scheduled for a more detailed audit in 2019.

Recreational Camps Update

Mr. Eric Larsen presented an update on the status of recreational camps in the district.

- *The Young Camp was closed by Uintah County due to zoning issues.
- *The Betts Camp near Matt Warner Reservoir will voluntarily close after this season rather than bringing the camp up to code with the agreement that users not ingest the drinking water from their system.
- *Reid Ranch and Six Lakes have not had official inspections. These would most likely come into compliance as soon as an inspection occurs.
- *Camp Timberlane was asked for site plans, but what they have provided are not

what was asked for. The drinking water system has been approved by the state. A wastewater system permit cannot be located. Darrin Brown will be asking for access to their building permits and perform an assessment.

*Bacon Park is still operating with a mass gathering permit and using port-a-potties and providing drinking water from outside sources.

TCHD will not be actively looking for camps, but will address them accordingly as they are identified.

Dollar Ridge Fire Rebuilding Response Discussion

Some properties where people may want to rebuild will not be able to receive permits. Duchesne County anticipates requests of waivers for permit fees. Another concern is how media will portray TCHD's stance on permitting. Seventeen properties housed full time residents. Most properties were for a secondary residence.

Mr. Jordan Mathis has been engaged in discussion with Wasatch County Health Department (WCHD) and both health officers agree that the permitting process should mirror one another for consistency. Wasatch County has adopted a steep slope regulation which they will share with TCHD in order for the development of a plan which the board can review and vote to adopt.

Quality Improvement Discussion

The Uintah County Career Service Board has agreed to hear any appeals from TCHD. Mr. John Stearmer wants to ensure that TCHD's policy matches Uintah County's policy for adoption and then recommended drafting an interlocal agreement. A small stipend would be made to the board members whose services are utilized. Mr. Jordan Mathis anticipates having a draft interlocal agreement and policy prepared for approval at the next BOH meeting.

A Board Planning Retreat is proposed to be held in place of regularly scheduled board meeting. This retreat would combine board members with TCHD's leadership team to begin planning for the implementation a five quarter plan. The financial section of board meeting would be included in conjunction with this meeting as the first draft of the proposed budget would be incorporated into the agenda. Comm. Brad Horrocks motioned to hold the Board Planning Retreat on September 5th. Dr. Richard Jolley seconded the motion. Mr. Jordan Mathis will determine the ensuing logistics. A motion to amend the original

motion to hold the retreat in place of an officially scheduled board meeting was made by Dr. Richard Jolley. Mr. Terry Nelson seconded. All in favor. Motion passes.

Closed Session

Mr. Terry Nelson motioned to move into a closed session for personnel discussion. Ms. Shanna Wheeler seconded the motion. All in favor. Move to closed session.

Required Action from Closed Session

At 14:57, the board moved back into session. Comm. Ron Winterton motioned to approve Option #1 as discussed in closed session and authorize the chairman to make a packaged deal on wages and provide a company vehicle for Mr. Jordan Mathis to utilize. Dr. Richard Jolley seconded. All in favor. Motion passes.

Meeting adjourned at 14:58.