

Board of Health Meeting

September 5, 2018 / 12:00 p.m.

ATTENDEES

Comm. Brad Horrocks, Comm. Ron Winterton, Comm. Randy Asay, Mr. Terry Nelson, Ms. Shanna Wheeler, Mr. Keith Goodspeed, Dr. Richard Jolley, Ms. Staci Wilson
Mr. Jacob Isaacson, Mr. Darrin Brown, Mr. Rob Grove,

EXCUSED

AGENDA

The meeting was called to order at 9:27 a.m. Comm. Winterton lead the group in prayer.

July 2018 Minutes Approval

The July meeting minutes were approved with no discrepancies. Dr. Jolley made a motion to approve the presented Board minutes. The motion was seconded by Mr. Nelson. Motion carried. Vote unanimous.

Public Comment

No public comment.

Financial Year-to-Date Report (January-July)

Mr. Gessell began by stating that there has been a lot of traveling this year to conferences, including out of state conferences, attended by employees and stakeholders. This is why the travel amount is so high.

The CSHCN contract is a new contract that we didn't know we would have, that is why it's a zero in the budget. It's turning out to be a successful program.

WIC nutrition and WIC breastfeeding are at 100% because of the way WIC does their funding. We are doing ok with WIC even though it appears we are overspending, the overall money is covered by WIC.

All County funding contributions are up to date.

We are at 55% expense, 54% revenue, which puts us in the red a little over \$32,000. Part of Uintah County's funding will come in December which put us right where we should be.

The Board discussed the evaluation for the "Other Post Employment Benefits (OPEB)".

2019 Budget Discussion

Mr. Gessell began discussing expenses. Wages and fringe have gone up significantly, due to new contracts such as HPP, CSHCN, etc.

The amount of travel will increase.

It is proposed that we fund employee continuing education with \$10,000.

Every motor pool vehicle is new, so the motor pool line presented will remain steady for the next few years.

We decreased capital projects a little from last year.

A lot of the revenue funding will remain steady. There are some slight variations. The Department of Environmental Quality went from \$84,000 to \$125,000. We are also waiting for some contract amounts to be finalized.

In cash collections, we have done really well in private immunizations so that was adjusted upward. Our lab is doing well, therefore it will increase for the 2019 budget.

Mr. Mathis stated that TCHD will add the tobacco retailers to the budget. The final budget will be presented in November.

Policy Revision - 755 - Grievance & Appeal Policy

Mr. Mathis presented the Board members with a copy of Uintah County's Career Service policy and how they use it. Currently, our grievance and appeal policy states that our "Career Service Council" is the "Board of Health" members to which grievances are dealt. Mr. Mathis' recommendation would be to accept

Uintah County's Career Service Council Policy. The Career Service Council chosen for TCHD cannot be a TCHD employee. Mr. Mathis will research whether the council will bring a recommendation back to the Board of Health.

A motion was made by Comm. Winterton to accept the policy. Dr. Jolley seconded the motion. Motion carried. Vote unanimous.

Career Service Council

This is an agreement between TCHD and Uintah County for the purpose of using a Career Service Council. Mr. Mathis explained that the document says that TCHD will utilize Uintah County's grievance policy and their Career Service Council. As part of the agreement, TCHD will pay the required stipend to council members for their time. Mr. Mathis recommended for the Board to have Comm. Horrocks and Uintah County sign the agreement.

A motion was made by Ms. Wheeler to put the agreement in place. The motion was seconded by Comm. Asay. Motion carried. Vote unanimous.

Comm. Horrocks will put the item on the Commission Meeting agenda.

Mr. Mathis reached out to the Health Officers for feedback on local health departments being marijuana dispensaries. None of them have been approached by the governor about the issue.

Closed Session

Required action from Closed Session