

Meeting Minutes from Sept. 29, 2021

ATTENDEES

Director Kirk Bengé, Chair Terry Nelson, Dr. Jolley, Keith Goodspeed, Shanna Wheeler, Jodi Tinker, Dr. Mathis, Greg Miles, Brad Horrocks, Randy Asay, Rob Grove, KayCee Asay, Jake Isaacson, Liberty Best

*Chair asked Randy Asay to lead the meeting since Nelson was on via Google Meet and Asay was present.

EXCUSED

Scott Gessell

AGENDA

Public Comment

There was no public comment

Minutes Approval

Greg Miles made a motion to approve the minutes for the July 27, 2021 meeting and Shanna Wheeler made a second. Minutes for the July 27, 2021 meeting were approved in a unanimous vote.

Approval of Check Register

Kirk Bengé stepped in for Chief Financial Officer, Scott Gessell, who was absent at the meeting. Bengé presented the check register to the Board.

Dr. Richard Jolley made a motion to approve the check registry with a second by Greg Miles. The motion to approve the Check Register was approved in a unanimous vote.

Financial Report

Kirk directed the board to the financial report. Asked if there were any questions.

COVID has created a situation where we are spending more but also getting reimbursed via the state and federal contracts for a lot of temporary positions.

More bigger expenses than normal but being reimbursed through contracts. Next agenda item is going through the new contracts. A lot of the new contracts are temporary positions.

The reason being shown in the negative is being in peloris, the current year budget was not in peloris, this coming financial year the budget will be built in peloris. We are sticking to the budget that was approved for this year but it was never inputted into the system. The budget that is approved this year will be put into peloris and it will be a more meaningful description of where we are.

The funds that were waiting to be transferred from Uintah County have been transferred.

New Contracts

Mobile Clinic: This contract came from the state for Test to Stay events at schools but also to allow for a single nurse or two nurses to be able to jump behind the wheel and go to an event with ease. To be able to do testing and vaccine events.

EV stations under construction.

Vaccine supplemental support contract modified.

Immunization contracts increased.

There was a question about the minimum performance standards. Kirk explained there are seven required positions to constitute a health department by state rule. Minimum base requirements to contract to do services. Renegotiated when San Juan branched off. The state agreed to put in some money for each local health department but doesn't come close to covering the minimum requirements of a health department.

Kirk's plan is to link any contracts that have been signed since the previous board meeting.

Follow up-PTO Allotment and short-term Disability

Kirk explained that Scott reached out and got a quote. Quote linked in packet and in the printed version. Short term disability would cover a lot of things but may not cover if an employee had a complicated pregnancy and had extra time off, doesn't know if it would cover if a dependant had cancer and needed time off to care. FMLA is 12 weeks, and we have a person only banking 300 hours of PTO, then we have the disability piece. As we are looking at employees with medical issues or dependent with medical issues.

The question was if someone should have the ability to bank up to FMLA time if needed.

Questions about cost. is it cheaper for short term disability or getting them to FMLA long term PTO.

Board asked to bring this item back at the next meeting when the CFO Scott Gessell and HR Raima Colledge can be present to discuss details on the short term disability.

Scott Gessell What the quote specifically covered. Raima Colledge Raima gives what she recommends from an HR perspective.

2022 Preliminary Budget

Kirk sat down with Scott to go over the preliminary budget. Scott gave notes about thoughts. Expense side is pretty straightforward, Scott went through and did his best to estimate anticipated expenses based on where things are at. Then he did his best to balance that with existing revenue. Room in the preliminary budget and existing COVID contracts that would be covered under cost reimbursement. Room for additional unintentional expenses to be reimbursed estimated what we have been in.

Question about cost of living and wage increases. The preliminary budget does not include a cost of living increase or increase in pay. Employees have been there a year, any increase in pay related to covid or job duties is reflected in the budget but no cost of living.

A lot of the revenue is not going to be fully utilized. Existing contract, the TB is usually maxed out and fully spend. COVID immunization and Flu combined expired. HIV contract is maxed out every year. The COVID-19 PPE contract year end estimate is 80K based on spending. Overlap estimates a drop in spending. So many additional COVID contracts won't be spending as much on that code. Same comment on the other PPE targeted testing.

Each contract would have 80K in each contract but don't anticipate spending that out. CSHCN could max it out but based on current charging estimates we will only spend about 79K. Consistent across the board. Scott is conservative in the estimates and not assume we will max them out. A lot of contracts have wiggle room.

Reimbursements for testing is schools.

Miscellaneous revenue - including RHCF refunds. Being reduced but there will be unexpected revenue but minimizing.

Daggett has the ability to hire a school nurse they had hoped to end the contract with TCHD wanted to hire a nurse, looking potentially contracting with us continuing. Kirk had not heard an update. Contract is expired but Daggett School District wanted to renew possibly if they cannot find a nurse.

Funding for a couple of years on adverse health outcomes.

Some contracts are budgeted for zero because it is either potentially available or not being renewed.

Miles makes a motion, motion passes unanimously

Proposed Amendments to policies

Proposed amendments to policy 400 travel and meal reimbursement and policy 405 vehicle usage. The 400 changes proposed encouraging to get back to home office but discourages traveling home if the employee would be on task for or more than 12 hours or would get home after 10p.m. The 405 changes specify reimbursement for mileage. Changing this to reflect state and federal rate rather than a specific amount so it stays relevant. Reimbursement will be done based on miles of shortest reasonable travel route (most direct route) from starting point to destination. As well as changing the per diem rate being state approved this way it can be adopted as soon as it is approved.

Mathis wanted to wait. Miles makes a motion to put it back on the agenda for December and bring it back. Motion passes unanimously.

COVID-19 Updates

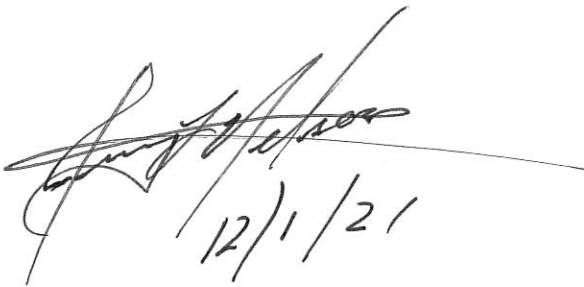
New COVID-19 dashboards, percent vaccinated and unvaccinated in the hospital. In a three week snapshot we saw 90/10 and shows the vaccine is working. Postcard reflecting the hospitalization information in vaccinated and unvaccinated for COVID-19. Something similar to deaths.

Update and make it relevant, not real time yet because Maddy has to update the charts once a week. But working toward this being an automatic process. We will continue to work on this dashboard being meaningful.

Moving away from the 90 day lookback period for previously exposed individuals and moving forward considering those with who had previously had a confirmed COVID-19 positive result.

It was discussed that TriCounty Health wait till the state makes recommendations prior to making any decision to change quarantine policy for schools etc.

Asay, Miles seconded
Adjourned
Jolley motioned to Adjourn


12/1/21

